

A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 29 MARCH 2017** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## **A G E N D A**

	<b>Time Allocation</b>									
<b>PRAYER</b>	<b>2 Minutes</b>									
Reverend Jon Randell, St Peter's Church Yaxley will open the meeting with prayer.										
<b>APOLOGIES</b>	<b>2 Minutes</b>									
<b>CHAIRMAN'S ANNOUNCEMENTS</b>	<b>10 Minutes</b>									
<b>1. MINUTES</b> (Pages 7 - 22)										
To approve as a correct record the Minutes of the meeting of the Council held on 22nd February 2017.										
<b>2. MEMBERS' INTERESTS</b>										
To receive from declarations as to disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any Agenda item. See Notes below.										
<b>3. EXECUTIVE COUNCILLOR PRESENTATIONS AND QUESTIONS TO MEMBERS OF THE CABINET</b>	<b>50 Minutes.</b>									
<ul style="list-style-type: none"> <li>a) Councillor J M Palmer, Executive Councillor for Health and Leisure to present on progress with the One Leisure Strategic Plan and the work of the Active Lifestyles Team.</li> <li>b) Councillor R Harrison, Executive Councillor for Growth to present on Economic Development.</li> <li>c) Questions to other Members of the Cabinet.</li> </ul>										
<table style="margin-left: auto; margin-right: auto; border: none;"> <tr> <td style="padding-right: 20px;"><i>(Notes</i></td> <td style="padding-right: 20px;"><i>Executive Councillor Presentation</i></td> <td style="text-align: right;"><i>10 Minutes</i></td> </tr> <tr> <td></td> <td><i>Questions</i></td> <td style="text-align: right;"><i>10 Minutes</i></td> </tr> <tr> <td colspan="2" style="padding-top: 10px;"><i>Questions to the Cabinet</i></td> <td style="text-align: right; padding-top: 10px;"><i>10 Minutes)</i></td> </tr> </table>		<i>(Notes</i>	<i>Executive Councillor Presentation</i>	<i>10 Minutes</i>		<i>Questions</i>	<i>10 Minutes</i>	<i>Questions to the Cabinet</i>		<i>10 Minutes)</i>
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<i>Questions to the Cabinet</i>		<i>10 Minutes)</i>								
<b>4. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY</b>	<b>20 Minutes</b>									
Councillor R B Howe, Executive Leader to provide an update on the Cambridgeshire and Peterborough Combined Authority.										
In accordance with the Protocol agreed at the last meeting, this item provides an opportunity for District Council Members to ask questions										

and comment on Cambridgeshire and Peterborough Combined Authority issues.

If Members wish to raise questions or issues requiring a detailed response, it would be helpful if they can provide prior notice so that the necessary information can be obtained in advance of the meeting.

(Notes: Update 10 Minutes  
Questions 10 Minutes).

**5. OUTCOMES FROM COMMITTEES AND PANELS (Pages 23 - 24)**

An opportunity for Members to raise any issues or ask questions arising from recent meetings of the Council's Committees and Panels.

A list of meetings held since the last Council meeting is attached for information and Members are requested to address their questions to Committee and Panel Chairmen.

**ITEMS FOR DECISION**

**6. CORPORATE PLAN 2016-18 MID-TERM REVIEW (Pages 25 - 50) 5 Minutes.**

Councillor R B Howe, Executive Leader to present the outcome of the mid-term review of the Corporate Plan 2016/18 and the revised Performance Management and Data Quality Policy and Framework for approval.

**7. REVIEW OF THE EFFECTIVENESS OF THE CORPORATE GOVERNANCE COMMITTEE (Pages 51 - 60) 5 Minutes.**

Councillor M Francis, Chairman of the Corporate Governance Committee to present the outcome of a review of the effectiveness of the Corporate Governance Committee.

A copy of the report presented to the meeting of the Corporate Governance Committee on 22 March 2017 is attached and the outcome of the Committee's discussions will be presented to the Council meeting.

Council are requested to consider the proposed amendments to the Committee's Terms of Reference as outlined in Appendix 1 the attached report.

**8. CODE OF PROCUREMENT (Pages 61 - 84) 5 Minutes.**

Councillor M Francis, Chairman of the Corporate Governance Committee to present the outcome of the annual review of the Council's Code of Procurement.

A copy of the report presented to the meeting of the Corporate Governance Committee on 22 March 2017 is attached and the

outcome of the Committee's discussions will be presented to the Council meeting.

Council are requested to consider the proposed changes to the Code of Procurement as outline in Appendix 2 to the attached report.

**9. VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS 2 Minutes.**

Group Leaders to report on variations to the Membership of Committees and Panels if necessary.

Dated this 21st day of March 2017



Head of Paid Service

**Notes**

**1. Disclosable Pecuniary Interests**

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
  - (a) *relates to you, or*
  - (b) *is an interest of -*
    - (i) *your spouse or civil partner; or*
    - (ii) *a person with whom you are living as husband and wife; or*
    - (iii) *a person with whom you are living as if you were civil partners*

*and you are aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests includes -*
  - (a) *any employment or profession carried out for profit or gain;*
  - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
  - (c) *any current contracts with the Council;*
  - (d) *any beneficial interest in land/property within the Council's area;*
  - (e) *any licence for a month or longer to occupy land in the Council's area;*
  - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
  - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

**Non-Statutory Disclosable Interests**

- (4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*
- (5) *A Member has a non-statutory disclosable interest where -*
  - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a*

person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or

(c) it relates to or is likely to affect any body –

(i) exercising functions of a public nature; or

(ii) directed to charitable purposes; or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

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